**Meeting Minutes 1: Rebuilding Deliverable 1 – Initial Review**

**Subject:** Redoing Deliverable 1  
**Location:** Trottier Building, 3rd Floor  
**Start Time:** November 5, 6 pm  
**Duration:** 4 hours

**Attendees:** Paolo, Peter Zhang, Emile, Jeff, Rami

**Topics:**

* **Review of Issues with Initial Deliverable 1:**
  + Discussed repository setup issues and the impact on deliverable quality, including incorrect versioning and missed updates.
  + Determined that all core components from Deliverable 1 would need re-implementation, including requirements, domain model, persistence layer, and tests.
* **Task Redistribution for Rebuild:**
  + Re-assigned key tasks to expedite the rebuilding process:
    - **Paolo & Jeff:** Oversee updates to the requirements model and domain model.
    - **Emile & Rami:** Focus on re-developing and testing the persistence layer.
    - **Peter Zhang:** Responsible for revising the UML diagrams to align with new requirements.
* **Goal Setting and Quality Improvements:**
  + Set goals for maintaining a higher level of communication and tracking updates to avoid repository issues.
  + Each team member will document changes meticulously to ensure version accuracy and meet best practices in software versioning.
* **Timeline and Immediate Next Steps:**
  + Established initial milestones, with each member expected to complete their re-assigned tasks within the week.
  + Agreed to meet for a progress check within a few days to address any early issues in the rebuilding process.
* **Project Management Adjustments:**
  + Updated GitHub project management settings to ensure consistent issue tracking and role assignments.
  + Assigned specific responsibilities to each team member to streamline accountability and to avoid blockers.

**Outcomes:**

* Got very close to understanding and finishing a good deliverable 1
* Updated the UML, updated the model, created the repository classes